

# Office of the Minnesota Secretary of State

## Minnesota Limited Liability Company | Articles of Organization

*Minnesota Statutes, Chapter 322C*



Read the instructions before completing this form.

Filing Fee: \$155 for expedited service in-person and online filings, \$135 if by mail

Note: A professional organization governed under Chapter 319B must include an attachment with the following information: (This information is only required if this is a professional organization.)

1. Statement that the Minnesota firm elects to operate and acknowledges that it is subject to *Minnesota Statutes*, Chapter 319B.01 to 319B.12.
2. List the professional service the organization is authorized to provide under *Minnesota Statutes*, Chapter 319B, subd 19.

**The undersigned organizer(s), in order to form a Limited Liability Company under *Minnesota Statutes*, Chapter 322C adopt the following:**

**Article I – Name of Limited Liability Company (Required)**

*(The company name must include the words Limited Liability Company or the abbreviation LLC)*

**Article II - Registered Office Address and Agent (A Registered Office Address is Required)**

_____	_____	MN	_____
Street Address ( <i>A PO Box by itself is not acceptable</i> )	City	State	Zip Code

Registered Agent at the above address is: \_\_\_\_\_

**Article III – Duration**

The period of duration for this limited liability company shall be perpetual.

**Article IV – Organizers (Required)**

I, the undersigned, certify that I am signing this document as the person whose signature is required, or as agent of the person(s) whose signature would be required who has authorized me to sign this document on his/her behalf, or in both capacities. I further certify that I have completed all required fields, and that the information in this document is true and correct and in compliance with the applicable chapter of Minnesota Statutes. I understand that by signing this document I am subject to the penalties of perjury as set forth in Section 609.48 as if I had signed this document under oath.

_____	_____	_____	_____	_____
Organizer's Name	Street Address	City	State	Zip

_____	_____
Signature	Date

_____	_____	_____	_____	_____
Organizer's Name	Street Address	City	State	Zip

_____	_____
Signature	Date

**Email Address for Official Notices**

Enter an email address to which the Secretary of State can forward official notices required by law and other notices, including this submission: \_\_\_\_\_

Check here to have your email address excluded from requests for bulk data, to the extent allowed by Minnesota law.

**List a name and daytime phone number of a person who can be contacted about this form:**

\_\_\_\_\_

**Entities that own, lease, or have any financial interest in agricultural land or land capable of being farmed must register with the MN Dept. of Agriculture's Corporate Farm Program.**

## INSTRUCTIONS

File your business document online by visiting our website at [www.sos.state.mn.us](http://www.sos.state.mn.us).

This form is intended merely as a guide for filing and is not intended to cover all situations. Retain the original signed copy of this document for your records and submit a legible photocopy for filing with the Office of the Secretary of State.

**Only Professional Organizations governed under Chapter 319B** must include a statement that the MN firm elects to operate and acknowledges that it is subject to *Minnesota Statutes*, Chapter 319B.01 to 319B.12, and list the professional service under *Minnesota Statutes*, [Chapter 319B.02, subdivision 19](#), the organization is authorized to provide.

### Article I – Name of Limited Liability Company (Required)

List the exact company name. The company name **MUST** include the words Limited Liability Company or abbreviation LLC, and may not include the words “corporation” or “incorporated” or their abbreviations. A preliminary name availability check may be done by accessing our website at [www.sos.state.mn.us](http://www.sos.state.mn.us).

### Article II - Registered Office Address and Agent (A Registered Office Address is Required)

A registered office address in Minnesota is required. List the complete street address or rural route and rural route box number for the registered office address. A post office box by itself is not acceptable. If you have a registered agent, list the full name of the agent located at the registered office address. An Agent is not required.

### Article III - Duration

The limited liability company governed under 322C has a perpetual duration.

### Article IV – Organizers (Required)

Only one organizer is required. An organizer must be an individual 18 years of age or older. List the name and complete address for each organizer. A signature is required for each organizer or by an Authorized Agent (The signing party must indicate on the document that they are acting as the agent of the person(s) whose signature would be required and that they have been authorized to sign on behalf of that person(s).) List the organizers on an additional sheet if there are more than two organizers.

**Email Address for Official Notices.** This email address may be used to send annual renewal reminders and other important notices that may require action or response. Check the box if you wish to have your email address excluded from requests for bulk data, to the extent allowed by Minnesota law.

**List a name and daytime telephone number of a person who can be contacted about this form.**

**Filing Fee: \$155 for expedited service in-person and online filings, \$135 if submitted by mail  
Payable to the MN Secretary of State**

Please submit all items together and mail to the address below:

#### FILE IN-PERSON OR MAIL TO:

Minnesota Secretary of State - Business Services  
Retirement Systems of Minnesota Building  
60 Empire Drive, Suite 100  
St Paul, MN 55103

(Staffed 8 a.m. – 4 p.m., Monday - Friday, excluding holidays)

Phone Lines: (9 a.m. - 4 p.m., M-F) Metro Area 651-296-2803; Greater MN 1-877-551-6767

All of the information on this form is public. Minnesota law requires certain information to be provided for this type of filing. If that information is not included, your document may be returned unfiled. This document can be made available in alternative formats, such as large print, Braille or audio tape, by calling (651)296-2803/voice. For a TTY/TTD (deaf and hard of hearing) communication, contact the Minnesota Relay Service at 1-800-627-3529 and ask them to place a call to (651)296-2803. The Secretary of State's Office does not discriminate on the basis of race, creed, color, sex, sexual orientation, national origin, age, marital status, disability, religion, reliance on public assistance or political opinions or affiliations in employment or the provision of service.